

# HAMILTON CREEK METROPOLITAN DISTRICT

## BOARD OF DIRECTORS MEETING Tuesday, April 5, 2005 Blue River Room – Silverthorne Library

Attending Board members:

Kolbjorn Tenfjord  
Lowell Graves

Niel Christensen  
Dennis Archer

Eddie O'Brien

Others attending:

Bob Polich  
Matt Willitts

Administrator, Mountain Systems, Inc.  
Water Operator, Water Solutions

President Kolbjorn Tenfjord called the meeting to order at 2:10 PM.

**Minutes.** *The minutes from the November 30, 2004 meeting were approved as written. (Graves/Archer, 3-0).*

**Water operations.** Matt indicated water operations were proceeding smoothly. Water flow is good with the snow received this winter. There have been some initial indications of spring run off particulate concentrations in the last few days. The new system has not experienced a normal run off yet so how much it will hinder water delivery is unknown.

The District purchased a used Ingersoll-Rand P-185WD Air Compressor from Colorado Machinery through a reference from Kermit at Stan Miller. The cost of the 1998 model with 798 hours was \$6,107 including service work and connecting hoses. The District will have a block heater added at a cost of about \$500. The new cost of a similar unit was probably in the \$12,000 to \$15,000 range and the 2005 budget had anticipated a cost of \$10,000.

Kermit at Stan Miller expressed an interest in the final landscaping around the pump station. It will be determined during a walk through which issues may need to be addressed including access to the drain line, air lines and rock walls. Budget constraints will likely be a limitation of the work to mostly top soil and hydro seeding.

Bob Polich reported that he and Matt were part of meetings involving other water districts with meter distributors to select a specific meter with radio read that would be used in the future. The benefit to Hamilton Creek would be to schedule replacement of some meters nearing the end of their expected useful life, install updated meters in new construction and to improve the operating efficiency. In the last meter reading period a home has used 230,000 gallons of water or 25% of the total water used by the District during the reading period. The technology of the new meters would allow meter reading of all homes in minutes. The result would be more frequent readings not necessarily for billing purposes but for monitoring of the limited water resource of the District. The cost of the new meters was approximately \$200 each with installation around \$100. By placing a consolidated order grouped with other districts it was anticipated the required software and reading unit would be provided at no cost. *A motion was approved by the Board authorizing an amount not to exceed \$26,500; any amount spent would need to be within the current budget constraints; and there would be no additional user fees for the installation. (Graves/O'Brien,5-0).*

**Administration.** Bob Polich provided to the Board a final 2004 financial summary and a 2005 financial summary for the two months ending in February. The 2004 financial ended with expenses exceeding budget for road maintenance for additional road sealing done, water maintenance for the full automation of the pump station and forest maintenance for the unanticipated additional work removing pine beetle trees. In the first two months of 2005 the District is \$10,000 better than budgeted.

The Board was updated on two pending homes on Lot 12 off of Lake View Circle and Lot 1 on Red Buffalo. The Metro District will be requiring upgrades to the water lines servicing the lots and construction or improvement of the driveway access roads to meet current standards. There was a discussion by the Board on a cost sharing portion by the District and who should incur the cost of additional fire hydrants required. The Board directed that the District should continue to require that these installations meet current standards. No formal cost sharing arrangements were approved at this time.

**Pump Station.** A concept was presented to the Board to construct the proposed new pump station in an alternate location on common area above the current facility. The alternate location would eliminate the space constraints at the current location and provide direct access from Lake View Circle. The connections to the existing water system were readily available. Although the construction of a new facility was likely several years away, determination of the location would influence some decision as early as this summer with regards to sizing and location of buried lines to the infiltration gallery. In the alternate location there would be sufficient space available to consider additional needs of the Metro District including housing of snow removal and maintenance equipment. It was suggested that comparison of cost and operation efficiency of the two locations would be helpful for a final determination. A facility constructed in common area may take on the architectural characteristics of a home. There was a discussion of the Board regarding the concept. *A motion was made to preliminarily approve the locating of a new pump station in the common area in the north hairpin area of Lake View Circle. (Christenson/Graves,5-0).*

**Forest Maintenance.** Last fall A Cut Above Forestry surveyed the common area and found 80 trees infested with the pine beetle. A follow up survey this winter indicated the total was closer to 200 trees. A letter from Cut Above Forestry indicated the approximate cost of tree removal was \$145 each. They also recommended consideration of common / private spraying of trees at \$10 per tree. A final consideration would be to consider the best utilization of equipment and do forest thinning in the area with the highest number of problem trees. The current budget allocated \$20,000 for forest work. *The Board approved authorizing up to \$25,000 for forest work this summer with an approximate allocation of the funding of \$22,000 for tree removal and \$3,000 for spraying.*

**Other.** There had been no change or ruling issued by the Court in the legal action involving the District. The additional snow this winter has increased the cost of snow removal, but it remained almost as budgeted. There have been a limited number of complaints regarding the snow removal this winter. The Board requested a bid be obtained to fix the guard rail damage below Crescent Moon Trail. There are 29 septic tanks to pump this year. Snowbridge, who has done the pumping for the last 5 years, have provided a bid that calculates out to \$13,340. Several of the key personnel have left Snowbridge since the last pumping. A&A Septic Pump from the Ute Pass area was referred by the former Snowbridge foreman and provided a bid that calculated to \$10,875. It was recommended that a lower cost provider be used this year. *The Board approved using the current low bidder for septic tank pumping based on a cost of \$275 per tank + 20 cents per gallon of 1,000 gallons pending confirmation of the references of the bidder.*

The meeting was adjourned at 4:05 PM.