

**HAMILTON CREEK METROPOLITAN DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**Thursday, March 19, 2009**  
**Silverthorne Library**

Attending Board members:

Ann Beauprez	Niel Christensen
Denny Archer	Tom Hand

Others attending:

Bob Polich	Administrator, Mountain Systems, Inc.
Matt Willitts	Water Operator, Water Solutions

Vice-President Ann Beauprez called the meeting to order at 2:07 PM.

**Minutes.** *The minutes from the November 20, 2008 meeting were approved as written. (Christensen/Hand,4-0).*

**Water operations.** Matt Willitts of Water Solutions reported normal water operations. Matt indicated a supply of the new type of bag filters were ordered for the spring run off. There would be some testing during run off of potential modifications to the water treatment that may provide information useful for the future system planning. Matt indicated the current snow pack was considered normal, but this could rapidly change depending on snowfall in the next month. The plant operation computer was being replaced prior to the spring runoff. The current computer has multiple problems and cannot be relied for backups, 24 hour alarm notifications, and remote access. The computer backup would be to an offsite server through the internet. February water usage is higher than in prior years, but not to a level that made it practical to locate the source of the increase. The pending installation of electronic meters would be beneficial in confirming the source of higher usage.

**Snow Removal.** The Board was provided with a comparison of snow removal costs for the last three years. Helton Backhoe was providing quality service at a reasonable cost. The Board felt the 2008/2009 service provided should be rewarded with a bonus. *A motion was approved to provide a season end bonus of \$1,000 to Helton Backhoe for distribution to their employees at their discretion. (Christensen/Hand,4-0).*

**Water meter replacement.** The proposed meter system for Hamilton Creek has been confirmed to operate as intended in another installation in Summit County. There have been some communication and weather issues in the installation of the data collection units required for Hamilton Creek. The potential remained that if a single collection unit was located in an ideal location it could provide complete service without a backup unit. It was now likely that the meter installation would begin in June. The Board felt owners should not be billed until the July statement following the meter installation.

**Forest Management.** There was a lengthy discussion regarding 2009 forest maintenance including grants, multiple contractors, removal techniques, and spraying. A distinction was made between tree removal for fire mitigation and removal of dead trees for appearance purposes. The economic downturn had resulted in some lower removal cost proposals. *A motion was approved to not do any common area spraying in 2009, but to allow owners to have common trees sprayed if desired at their cost; to solicit a grant for fire mitigation removal in the area around the tank site; and to obtain bids from contractors for dead tree removal in designated areas. (Christensen/Beauprez,4-0).* The proposals would be communicated to the Board via email and telephone for final authorization.

**Noxious weeds.** The District had arranged for spring and fall spraying of noxious weeds along the roadways for the last four years. The work has been successful and the cost has dropped from \$3,500 to \$600. The Board discussed expanding the spraying into selected common areas; specifically areas where trees had been removed. *A motion was made to authorize \$3,000 for spraying in 2009 with common areas treated in addition to the roadways. (Christensen/Hand,4-0).*

**Septic Tank Pumping and Inspection.** Summit County has adopted a new septic tank policy requiring a complete inspection prior to any property transfer by a certified inspector. The District currently pumps septic tanks on a three year schedule. There was a discussion regarding if the inspection should be incorporated into the pumping service. Additional information would be provided to the Board regarding the scope of the inspection and cost.

**Road Maintenance.** Approximately 90 feet of guard rail and supporting posts required replacements. The condition of the asphalt roads would be surveyed in 2009 to determine if the best long-term plan was resurfacing or selective replacement and patching. It was felt a large portion of the roadways were in excellent condition and potentially focusing funding on problem areas would be better than a resurfacing.

**Water System.** The studies to be done with the water treatment during the spring runoff would be utilized in the development of a long-term plan. It remained possible that the current bag filtration system with the required filters would not be cost practical in the future.

**Next meeting.** The next meeting was set for Thursday June 11, 2009 at 2 PM.

The meeting was adjourned at 4:23 PM.