

HAMILTON CREEK METROPOLITAN DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Wednesday, September 13, 2017

Attending Board Members:

Bob Bruno John Jones
Chuck Harris Ruth Caroll

Others Attending:

Tom Oberheide, Administrator Matt Willitts, Operations
Kelly Baldwin, Accountant

The meeting was called to order at 2:04 pm by Bob Bruno

Approval of Minutes:

Minutes from June 14, 2017 approved as submitted (JJ/CH/3-0).

Administrators Report:

Tom provided a letter from Laszlo Gonye to the Board of Directors for discussion. The letter explains a history of the service line at 1961 Hamilton Creek Rd which had frozen on two occasions, once during the time the original owner/builder Calvin Stewart lived there and another time 2 years ago. The letter requested that the Metro District participate in the cost to dig down to the service line and install insulation to protect the service line in the future from freezing. A lengthy discussion followed on the history of the service line installation and depths for 1961 Hamilton Creek Rd. The Board clarified that the Metro District Rules and Regulations specifically state that the property owner is responsible for and owns the service line from the house all the way to the water main in Section 4.9.1 Service Lines. The Board agreed that, in this case, where a portion of the service line was installed prior to the lot being built on, this does not relieve the owner from the responsibility of maintaining that service line. There are also several lots in the District that did not have service line stubs and the owners had to pay for those to be installed.

A motion to deny the request that the Hamilton Creek Metro District pay a portion of the cost to insulate the service line at 1961 Hamilton Creek Rd was approved (JJ/RC/4-0).

Tom led a discussion on the 2018 Draft Budget and provided a short explanation of the mechanisms in TABOR and Gallagher Amendment and that they may negatively impact tax revenues for the District for 2018 and beyond.

Tom noted on the draft budget that he has proposed a 3.1% increase in the cost for Administration Services. The Board requested that Water Works West provide a revised draft contract for Administration Services that includes mechanisms for changing the annual contract amount.

Tom reports that the road patching has been completed for the season. There have been no major issues reported from Black Cat Pumping.

Financial Report:

Chuck noted that the amount in the money market account is significant and the Board discussed moving some funds into Colorado Trust account. Tom will discuss options with Bob Hinman. Ruth also stated that Bob P has reviewed the financial statements and completed the reconciliation through the end of July and found no issues. The Board also requests that Kelly check with the auditor to discuss where to place the settlement amount in the budget.

Water Operations Report:

Matt Willits provided the water operations report. Matt said the hydrant is still scheduled to be installed at the intersection of the tank road and Lakeview Circle. Matt received estimate of \$28,000 for the installation of the hydrant and additional valve to improve operations.

The sludge haul may be delayed until next year.

WSI is working with FEI Engineers to determine which replacement membrane filters they will recommend, which in part depends on what the State will accept under the District's current operations. There are a number of other issues with the membrane filtration system which Matt is working on.

One of the compressors is currently not working and Matt has called in reps for a quote on replacing the faulty compressor.

WSI will maintenance the pressure reducing valves still this summer. The Tank inspection program is still being followed, and the Sanitary Survey conducted by the State is scheduled for next week.

WSI is in the process of updating the sample sites per the Lead and Copper regulation changes and obtaining samples required for this year.

Disinfection byproduct samples have been taken but we have not received results yet.

Other Items:

Board requests that Tom follow up with Town of Silverthorne re: the radio equipment stored up by the tank.

Bob Bruno would like to know what it would take to move the pipe materials moved up by the water tank.

There was a discussion about the asphalt drainage issues on Red Buffalo Trail. Tom stated he has not received detailed drawings of proposals for drainage and asphalt repair to propose to all neighbors.

For snow plowing, Bob Bruno suggested offering no plow, rough plow, or full plow to all homeowners. There was further discussion on plowing and the history of how the Metro District came to be plowing the side roads and driveways.

The meeting was adjourned at 4:02 pm.

Respectfully submitted by:
Tom Oberheide